



25 Year Pension Plan (Correctional Officers) CRIS Updates

HB207 permits Correctional Officers (COs) who are employed in positions that are classified as Hazardous Duty Level A-1 to retire at 25 years of service without the reduction factor. COs would still have the pension calculated based on their years of creditable service and creditable compensation, so a person who retires at 25 years will have a lower pension than someone who retires with 30 years.

Pen-App Updates:

- ⇒ The **Employee Details** page within Pen-Apps has additional drop down choices under the fields **Payee Type** and **Service Type** to identify which 25 Year Plan the employee/beneficiary is eligible for:

Payee Type	Service Type
Retiree	Service/25 Year Plan
Beneficiary	Survivor/25 Year Plan
Disability	Disability/25 Year Plan

Retiree - Service/25 Year Plan

Employee Details | Service Details | Application Checklist | Comments

Empl ID: Empl Record: 100 Ben Pln: A001

Name: SSN:

*Payee Type: Retiree Payee Status: Pending

Date of Death: Pay Group:

Date of Birth: [Return to Search](#)

Department:

Applic Status: Initial

Department: Payroll Complete

Address:

Dover DE 19904-0000 USA

*Type	Telephone	Extension	Preferred
HOME	<input type="text"/>	<input type="text"/>	<input checked="" type="checkbox"/>

Email Addresses: First 1 of 1 Last

*Email Type	*Email Address	Preferred
<input type="text"/>	<input type="text"/>	<input type="checkbox"/>

Input Dt: 09/18/2015 User: *Term EffDt: 01/01/2016

*Retrmt Effdt: 01/01/2016 P/R Dt: *Service Type: Service/25 Year Plan

Payee Data: Find First 1 of 1 Last

Pending + -

Payee Empl ID: Occupation: Correctional Corporal

Eligible Dependents: Find First 1 of 1 Last

ID:	Name:	Marital Status:	Marital Dt:
Birth Dt:	Relation:		
Dependent Beneficiary Type: <input type="text"/>			

Submit Clear Data

Save Return to Search Notify

[Employee Details](#) | [Service Details](#) | [Application Checklist](#) | [Comments](#) | [Change History](#)



Employer Update

March 2016

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Beneficiary - Survivor/25 Year Plan

(when selecting this Service Type, system displays message "This will Create the Payees.")

Employee Details | Service Details | Application Checklist | Comments

Empl ID: 100 Ben Pln: A001 Date of Birth: Return to Search
 Name: SSN Department:
 *Payee Type: Beneficiary Payee Status: Pending Applicable Status: Initial
 Date of Death: Pay Group: Department: Payroll Complete

Address: Dover DE 19904-0000 USA
 *Type: HOME Telephone: Extension: Preferred:

Email Addresses: First 1 of 1 Last
 *Email Type: *Email Address: Preferred:

Input Dt: 09/18/2015 User: *Term EffDt: 01/01/2016
 *Retrmt Effdt: 01/01/2016 P/R Dt: *Service Type: Survivor/25 Year

Payee Data: ID: 00 Find First 1 of 1 Last
 Pending

Eligible Dependents: Find First 1 of 1 Last
 ID: Name: Birth Dt: Relation: Marital Status: Marital Dt: Dependent Beneficiary Type:

Submit Clear Data

Save Return to Search Notify

Employee Details | Service Details | Application Checklist | Comments | Change History

Message

This will Create the Payees.

OK Cancel

Disability – Disability/25 Year Plan

Employee Details | Service Details | Application Checklist | Comments

Empl ID: 100 Ben Pln: A001 Date of Birth: Return to Search
 Name: SSN Department:
 *Payee Type: Disability Payee Status: Pending Applicable Status: Initial
 Date of Death: Pay Group: Department: Payroll Complete

Address: 159 Whitetail Lane Magnolia DE 19962 USA
 *Type: HOME Telephone: Extension: Preferred:

Email Addresses: First 1 of 1 Last
 *Email Type: Home *Email Address: Preferred:

Input Dt: 09/03/2015 User: Bernice Murray *Term EffDt: 01/01/2016
 *Retrmt Effdt: 01/01/2016 P/R Dt: *Service Type: Disability/25 Year Plan

Payee Data: Find First 1 of 1 Last
 Pending
 Payee Empl ID: 182245 Occupation: Correctional Officer

Eligible Dependents: Find First 1 of 1 Last
 ID: 02 Name: Birth Dt: 01/12/1981 Relation: Spouse Marital Status: Married Marital Dt: 10/11/2003
 Dependent Beneficiary Type: Dep/Benef-Death

Submit Clear Data

Save Return to Search Notify

Employee Details | Service Details | Application Checklist | Comments | Change History



Employer Update

March 2016

TRAINING

- ⇒ The **Service Details** page within Pen-Apps reflects an indicator column to display whether an employee's creditable service time is eligible under this plan.
- ⇒ The **Total 25 Year Service** field displays at the bottom of the page if the employee was in an eligible CO Job Code at any point in time (*Total pulls from rows with indicator checked*). If not, this field does not display.

Employee Details | Service Details | Buy-Ins | Application Checklist | Comments

Empl ID: 100 Empl Record: 100 Ben Pln: A001 Date of Birth: 10/11/1963 Return to Search
 Name: SSN: Department: Department:
 Payee Type: Retiree Payee Status: Pending Applic Status: Initial

Pre99 Creditable Service - Display and Input Personalize | Find | View All | First 1-3 of 3

Service Accepted	Date Completed	25 Year	Action	Reason Code	From Date	To Date	Last Update Date/Time	Last Modified by
<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	Hire	New Hire	10/05/1992	12/31/1993	09/18/2015 1:14:10PM	Bernice Murray
<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	Return From Leave	Return From Leave	03/01/1994	12/31/1996	09/18/2015 1:14:10PM	Bernice Murray
<input checked="" type="checkbox"/>		<input type="checkbox"/>	Data Change	Job Code Change	01/01/1997	12/31/1998	09/18/2015 1:14:10PM	Bernice Murray

Post98 Creditable Service - Display and Input Personalize | Find | View All | First 1-3 of 3

Service Accepted	Date Completed	25 Year	Action	Reason Code	From Date	To Date	Period Covered (Years)	Years	Months	Days	Months	Department	Description
<input checked="" type="checkbox"/>		<input type="checkbox"/>	Data Change	Post 98	01/01/1999	07/31/2005	6.5833	6	7	0	12 Month	IMS-SEPP	
<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	Data Change	Job Code Change	08/01/2005	09/29/2009	4.1639	4	1	29	12 Month	IMS-SEPP	
<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	Data Change	Correction / Transfer w/ Plan	09/30/2009	07/03/2010	0.7611	0	9	4	12 Month	380102003	
<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	Data Change	Pay Rate Change	07/04/2010	12/31/2011	1.4917	1	5	27	12 Month	380102003	
<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	Data Change	Pay Rate Change	01/01/2012	06/30/2012	0.5000	0	6	0	12 Month	380102003	
<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	Data Change	Pay Rate Change	07/01/2012	06/30/2013	1.0000	1	0	0	12 Month	380102003	
<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	Data Change	Pay Rate Change	07/01/2013	06/30/2014	1.0000	1	0	0	12 Month	380102003	
<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	Data Change	Pay Rate Change	07/01/2014	12/13/2014	0.4528	0	5	13	12 Month	380102003	
<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	Data Change	25 Year Job Code Change	12/14/2014	01/24/2015	0.1139	0	1	11	12 Month	380102003	

Other Creditable Service Prior to 1999

Military Service	Years	Months	Days
0.0000	0	0	0

View Eligible Buy Ins

Eligible Buy Ins Find | View All | First 1 of 1 | Last

From Date	To Date	Buy-In Option	Period Covered (Years)	Years	Months	Days
1						

Total Refunded Service: 0.0000 Years: 0 Months: 0 Days: 0
 Total Forfeited Service: 0.0000 Years: 0 Months: 0 Days: 0
Total 25 Year Service: 14.6556 Years: 14 Months: 7 Days: 26
 Total Service without Buy Ins: 23.0722 Years: 23 Months: 0 Days: 26



⇒ Printed Application displays CO Service Type as identified in Pen-Apps:

Application for Pension

I hereby apply for a **Service/25 Year Plan** Pension under the **State Employees'** Pension Plan effective **11/01/2015**.

Emplid: [REDACTED]	Address: [REDACTED]
Name: [REDACTED]	[REDACTED]
Date of Birth: [REDACTED]	[REDACTED]
Dept ID: DOC/Prisons/DE Corr Industries	Phone: (Home) 302/ [REDACTED]
	Email: [REDACTED]

Application for Pension

I hereby apply for a **Survivor/25 Year Plan** Pension under the **State Employees'** Pension Plan effective **11/01/2015**.

Emplid: [REDACTED]	Address: [REDACTED]
Name: [REDACTED]	[REDACTED]
Date of Birth: [REDACTED]	[REDACTED]
Dept ID: DOC/Prisons/DE Corr Industries	Phone: (Home) 302/ [REDACTED]
	Email: [REDACTED]

Application for Pension

I hereby apply for a **Disability/25 Year Plan** Pension under the **State Employees'** Pension Plan effective **11/01/2015**.

Emplid: [REDACTED]	Address: [REDACTED]
Name: [REDACTED]	[REDACTED]
Date of Birth: [REDACTED]	[REDACTED]
Dept ID: DOC/Prisons/Howard R Young CI	Phone: (Mobile) 302/555-1212
	Email: [REDACTED]@test.com
Spouse Name:	Spouse Date of Birth:
Date of Marriage or Civil Union:	



Employer Update

March 2016

TRAINING

⇒ Printed Application pg. 2 displays **25 YEAR PLAN INDICATOR** column and **25 YEAR PLAN TOTAL CREDITABLE SERVICE** area:

CREDITABLE SERVICE							
FROM Mon / Day / Year	THROUGH Mon / Day / Year	COVERED PERIODS			25 YEAR PLAN INDICATOR	DEPARTMENT ID	MONTHS WORKED
		Years	Months	Days			
12 / 04 / 1989	10 / 04 / 1998	8	10	1		IMS-SEPP	12 Month
11 / 04 / 1998	12 / 31 / 1998	0	1	27		IMS-SEPP	12 Month
01 / 01 / 1999	12 / 31 / 2004	6	0	0		IMS-SEPP	12 Month
01 / 01 / 2005	09 / 29 / 2009	4	8	29	Y	IMS-SEPP	12 Month
09 / 30 / 2009	07 / 03 / 2010	0	9	4	Y	380606006	12 Month
07 / 04 / 2010	05 / 07 / 2011	0	10	4	Y	380606006	12 Month
05 / 08 / 2011	12 / 31 / 2011	0	7	23	Y	380406006	12 Month
01 / 01 / 2012	04 / 05 / 2012	0	3	5	Y	380406006	12 Month
04 / 06 / 2012	04 / 23 / 2012	0	0	18	Y	380406006	12 Month
04 / 24 / 2012	06 / 30 / 2012	0	2	7	Y	380406006	12 Month
07 / 01 / 2012	10 / 06 / 2012	0	3	6	Y	380406006	12 Month
10 / 07 / 2012	06 / 30 / 2013	0	8	24	Y	380406006	12 Month
07 / 01 / 2013	06 / 30 / 2014	1	0	0	Y	380406006	12 Month
07 / 01 / 2014	12 / 13 / 2014	0	5	13	Y	380406006	12 Month
12 / 14 / 2014	06 / 30 / 2015	0	6	17	Y	380406006	12 Month
07 / 01 / 2015	09 / 23 / 2015	0	2	23	Y	380406006	12 Month

	Years	Months	Days
25 YEAR PLAN TOTAL CREDITABLE SERVICE	10	8	23

	Years	Months	Days	
TOTAL CREDITABLE SERVICE	25	8	21	(Without Buy-Ins and Refunds)

Questions? Please reach out to our Pension Administration Supervisory Team.