

Human Resource Representative:

Senate Bill 7, passed by the 149th General Assembly and signed by the Governor, amended Title 11 of the Delaware Code providing a taxable \$7,000 no-cost benefit upon the death of an active member of the County and Municipal Police/Firefighter Pension Plan (CM-P/F). The Office of Pensions has been diligently working to update our Comprehensive Retirement Information System (CRIS) to accommodate the changes based on this legislation.

Please have all current members in CM-P/F complete a Burial Benefit Designation/ Change of Beneficiary Form (attached) designating the beneficiary(ies). Members must complete this form in its entirety and sign in the presence of a notary. Please collect all forms and Email to the Office of Pensions at PENSIONOFFICE@DELAWARE.GOV.

The Human Resource Representative should now require all newly hired members complete this Burial Benefit Designation/Change of Beneficiary form along with the Actuarial form. When entering a "New Hire" transaction, the Burial Benefit Designation/ Change of Beneficiary Form will print along with the Actuarial form. Just as the Actuarial form opens in a new window to print, this form will open in another window as well. New employee forms should also be submitted to the Office of Pensions at PENSIONOFFICE@DELAWARE.GOV.

The 2020 Annual Comprehensive Annual Statements will include the designated beneficiary(ies).

If you have any questions regarding this new benefit or process, please contact the Office of Pensions, Manual Load Section.

Sincerely,

OFFICE OF PENSIONS