



Insurance Coverage Office
500 W. Loockerman Street Suite 300
Dover, DE 19901
(302) 739-3651 or toll free 1-877-277-4185

Volunteer Firefighters – Funeral Expenses

- ❖ Reasonable funeral expenses of a deceased member of:
 - Volunteer Fire Company
 - Volunteer Fire Company Auxiliary
 - Volunteer Ambulance and Rescue
- ❖ Member for the purpose of this benefit is one who has served as an active member for at least 10 years.
- ❖ As of 1-1-05, amount not to exceed \$7000.00
- ❖ In order to process a claim, a Funeral Expense Form needs to be completed. To obtain the form, please see our website at:

<https://dhr.delaware.gov/inscov/forms/index.shtml>

- ❖ With that form, a copy of the Death Certificate and a copy of the itemized funeral bill.
- ❖ If the applicant wants the payment to go directly to the funeral home, an Assignment of Benefit needs to be included. This form is also available on our website:

<https://dhr.delaware.gov/inscov/forms/index.shtml>

- ❖ Once those are completed, please mail all paperwork to the Insurance Coverage Office for processing of benefits. Address is above.
- ❖ There is a separate funeral benefit for members with less than 10 years of active service administered by Mutual Relief. Contact the DVFA Office at 302-734-9390 or toll free at 1-877-455-3832 for more information regarding this funeral benefit.