

# D.V.F.A. 2021 ANNUAL BILLING TIMELINE

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## September

- Pension Workshop at DVFA Conference—September 14, 2021, from 9-11am

## December 2021– January 2022

- New User Training
- Virtual Refresher – Details to Come

## January 1 – January 31, 2022

- Estimated Annual Billing Online Roster available to update service credit

## **\*Deadline** January 31, 2022 at 4:30 p.m.

- Due date for submission of Estimated Annual Billing Roster

## February 1 – February 2, 2022

- Office of Pensions performs Audit of Estimated Annual Billing Roster

## February 3, 2022

- Final Annual Billing Roster available for printing and payment

## **\*Deadline** February 15, 2022

- Final Bill and Payment due to DVFA Treasurer  
(*\$100 per day late fee*)

## March 1, 2022

- Payment due from DVFA Treasurer to Office of Pensions

## March 31, 2022

- All Actuarial forms due to the Office of Pensions  
(Do not send to Treasurer, mail directly to Office of Pensions)