

D.V.F.A. 2023 ANNUAL BILLING TIMELINE

September

- Pension Workshop at DVFA Conference—September 12, 2023, from 9-11am

December 2023– January 2024

- New User/Refresher Training

January 2 – January 31, 2024

- Estimated Annual Billing Online Roster available for update

***Deadline** January 31, 2024 at 4:30 p.m.

- Due date for submission of Estimated Annual Billing Roster

February 1 – February 2, 2024

- Office of Pensions performs Audit of Estimated Annual Billing Roster

February 3, 2024

- Final Annual Billing Roster available for printing and payment

***Deadline** February 15, 2024

- Final Bill and Payment due to DVFA Treasurer
(*\$100 per day late fee*)

March 1, 2024

- Payment due from DVFA Treasurer to Office of Pensions

March 31, 2024

- All Actuarial forms due to the Office of Pensions
(*Do not send to Actuarial forms to Treasurer, mail directly to Office of Pensions*)