

OFFICE OF PENSIONS

Training and Development Quarterly Newsletter



Greetings! We are happy to provide this quarterly newsletter to remind and inform End Users about items of importance. This quarter we highlight the Comprehensive Annual Statement, our mobile app, agency contact requests and the Extranet, a website exclusively for our End Users.

Online Comprehensive Annual Statement Review

The 2023 Comprehensive Annual Statement was sent out at the beginning of February this year to all employees who participate in the following pension plans:

- -State Employees' Pension Plan
- -New State Police Plan
- -Revised Judicial Plan
- -Legislative Plan

The statement is provided to all active employees covered by a plan administered by the Delaware Public Employees' Retirement System. The information on the statement is cumulative through December 31, 2023. The Comprehensive Annual Statement includes six (6) separate blocks of information. Please encourage employees to review each block and follow the instructions for updating or correcting the information.

Employees can access their Comprehensive Annual Statement by following these navigation instructions:

- Log into My.Delaware.gov
- Click on Annual Statement
- Click on Comprehensive Statement
- Click View
- After viewing and/or printing, close the PDF window and sign out of the Annual Statement area
- Note: Switching between applications in My.Delaware.gov will cause an error

Delaware Public Employees' Retirement System (DPERS) Mobile App

To continuously improve how we serve members, this is a reminder of a recent enhancement. A mobile app has been created to increase communications. The State of Delaware Office of Pensions' mobile app is available to download from Google Play or Apple Store. The mobile app has the ability to receive push notifications. In addition, there is a Retirement Countdown feature to show how many years, months, days, minutes and seconds until retirement.







Agency Contact Requests

In an effort to ensure that pension applications are processed in a timely manner and to save the time and effort of state agency and school district personnel, the Office of Pensions is encouraging a central email for each agency/school district (ex: dhsshrpaytime@delaware.gov) where we can submit all service and compensation questions.

If your agency or district already has such an email box set up, please email open.pec@delaware.gov with the email address. If there is no central email address, we will contact the agency/school district payroll point of contact listed on the pension application or utilize the contact information provided to us at the time that pension application end user access was granted.

Any agency or school district who wishes to change their contact information must do so through the <u>Employer Contact Change Request</u> found at <u>www.delawarepensions.com</u> under the <u>Employers</u> tab. We are no longer accepting individual contact change requests to various Pension Office personnel.

If you have any questions or concerns about this change, please contact open.pec@delaware.gov.

End User Extranet

The End User Extranet is available for all End Users that have completed a training session and received credentials through the Office of Pensions. It contains information specific to all End User groups and is accessible through your id.delaware.gov or my.delaware.gov portal.



