



STATE OF DELAWARE
OFFICE OF PENSIONS

OFFICE UPDATES
DECEMBER 2025

PENSION APPLICATION DEADLINE SCHEDULE 2026

The Office of Pensions provides Calendar Year 2026 pension application deadlines to ensure employees receive their pension in a timely manner and are enrolled in healthcare enrollment without delay.* Please share this information with employees to emphasize the importance of notifying their Human Resources Office in advance of their requested retirement date.

MONTH	PENSION EFFECTIVE DATE	SIGNED PENSION APPLICATION DUE TO PENSION OFFICE	PAYROLL
JANUARY	1/1/2026	12/1/2025	FEBRUARY**
FEBRUARY	2/1/2026	1/1/2026	MARCH
MARCH	3/1/2026	2/1/2026	APRIL
APRIL	4/1/2026	3/1/2026	MAY
MAY	5/1/2026	4/1/2026	JUNE
JUNE	6/1/2026	5/1/2026	JULY
JULY	7/1/2026	6/1/2026	AUGUST**
AUGUST	8/1/2026	7/1/2026	SEPTEMBER
SEPTEMBER	9/1/2026	8/1/2026	OCTOBER
OCTOBER	10/1/2026	9/1/2026	NOVEMBER
NOVEMBER	11/1/2026	10/1/2026	DECEMBER
DECEMBER	12/1/2026	11/1/2026	JANUARY

***IMPORTANT** Signed pension applications for **Medicare eligible retirees** must be submitted to the Office of Pensions at least 2 full months before their pension effective date.

****February and August are typically the months with the largest number of retirees added to payroll. An excessive number of new applications, along with the Office of Pensions staffing levels, may result in additional processing times during these periods.**

Questions? Please contact our Pension Administration section at (302) 739-4208.